



The Body - Physical Energy

- I don't get at least 7-8 hours of sleep.
- I frequently skip breakfast, or I settle for something that isn't nutritious.
- I don't work out enough (meaning cardiovascular training at least 3 times a week and strength training at least 1 time a week).
- I don't take regular breaks during the day to truly renew and recharge, or I often eat lunch at my desk, if I eat at all.

Goal/Result:

Strategies, Tactics, Methods:

Accountability:

Indicators of Success:

The Mind - Focus of Energy

- I have difficulty focusing on one thing at a time, and I am easily distracted during the day, especially by e-mail.
- I spend much of my day reacting to immediate crises and demands rather than focusing on activities with long-term value and high leverage.
- I don't take enough time for reflection, strategizing, and creative thinking.
- I work in the evenings or on weekends, and I almost never take an e-mail-free vacation.

Goal/Result:

Strategies, Tactics, Methods:

Accountability:

Indicators of Success:



The Emotions - Quality of Energy

- I frequently find myself feeling irritable, impatient, or anxious at work, especially when work is demanding.
- I don't have enough time with my family and loved ones, and when I'm with them, I'm not always really with them.
- I have too little time for the activities that I most deeply enjoy.
- I don't stop frequently enough to express my appreciation to others or to savor my accomplishments and blessings.

Goal/Result:

Strategies, Tactics, Methods:

Accountability:

Indicators of Success:

The Human Spirit - Energy of Meaning & Purpose

- I don't spend enough time at work doing what I do best and enjoy most.
- There are significant gaps between what I say is important to me in my life and how I actually allocate my time and energy.
- My decisions at work are more often influenced by external demands than by a strong, clear sense of my own purpose.
- I don't invest enough time and energy in making a positive difference to others or to the world.

Goal/Result:

Strategies, Tactics, Methods:

Accountability:

Indicators of Success:
