

## COVID-19 Updates and Reminders

Thank you to each of our incredible community members for your continued support and resilience as we navigate the fluidity of pandemic conditions. Together we have made great strides at keeping our campus safe and prepared for students, faculty, and staff to return. As President Gash recently shared, “We are entering the final stretch of this long winter of separation. We will be together soon. Spring is coming.”

As we begin the spring term in a primarily remote environment, we’d like to remind you of our [COVID-19 Planning and Preparedness](#) website, continually updated with the latest state and county guidelines. It is critical that each of us understands and adheres to these guidelines, in particular when we are on campus or when we may have been exposed to COVID-19.

### Updates to LA County Protocols

LA County has issued several updates to their protocols since December 2020, as follows:

- Face coverings must be worn by employees working in cubicles, including cubicles with partitions, except when eating and drinking.
- Face coverings must be worn by employees working alone in offices, unless the door is closed.
- At all times when eating and drinking, employees must maintain a 6-foot distance from others, and should do so outdoors, if possible. Eating or drinking at a cubicle or workstation is preferred to eating in a breakroom.

- Shared high-touch items and spaces should be cleaned and disinfected hourly.

## **COVID-19 Reporting Guidelines**

If you tested positive for COVID-19 or have been in close contact with someone who has tested positive for COVID-19, contact the Student Health Center and your supervisor immediately and do not report to campus. Supervisors must also promptly notify the Student Health Center of these cases. For further information, please refer to the [COVID-19 Reporting Quick Reference Guide](#) and [Reporting Guidelines](#).

## **Safely Returning to Work**

The Student Health Center will speak directly with employees who tested positive for COVID-19 or who have been in close contact with someone who has tested positive for COVID-19. Following CDC guidelines, the Student Health Center will instruct employees on appropriate protocols (such as testing, isolation, or quarantine). Once the individual is released from isolation or quarantine, the Student Health Center will reset his/her Daily Wellness Check to display a green dot, which serves as an indicator that he/she may access campus.

Employees are expected to communicate the Student Health Center's instructions to their supervisors. Supervisors must follow the Student Health Center's instructions and should not implement any additional measures or guidelines that would inhibit or delay their employees' return to work (such as requiring additional tests or medical documentation). Employees and supervisors are encouraged to reach out to the Student Health Center or Human Resources with any questions or concerns.

## **Questions and Support Resources**

We are mindful that each community member has varying needs during this time. For questions and concerns related to reporting or COVID-19 safety in your workplace, please reach out to:

- Your supervisor
- Pepperdine's COVID-19 Information Line: 310.506.8111
- Pepperdine's COVID-19 Information Email: [covid19info@pepperdine.edu](mailto:covid19info@pepperdine.edu)
- Human Resources: 310.506.4397

Thank you for continuing to embody Pepperdine's mission and culture as we collectively navigate the ambiguity of this pandemic. Please let us know how the University may best support you over the coming months.

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