

Dear Supervisors:

The Los Angeles County Health Department issued an [update to the Safer at Home Health Officer Order](#), which requires people who traveled anywhere outside of the Southern California region on non-essential travel (including vacations to see family or friends for the holidays) to self-quarantine for ten (10) days upon returning to or entering Los Angeles County.

You may have members on your team who are affected by this advisory because they traveled during the holidays. Please plan remote work or identify alternate work for your impacted team members during the period of self-quarantine.

Employees should not come to campus before self-quarantining after travel. All faculty and staff will receive a message today that describes the self-quarantine requirements and directs impacted employees to speak with their supervisor.

Please contact Human Resources (310.506.4397) for questions or assistance in complying with this order. Thank you for your assistance, and we wish you a joyful and productive new year.

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