

**PEPPERDINE IRB NON-HUMAN SUBJECTS NOTIFICATION FORM FOR  
RESEARCH THAT DOES NOT INVOLVE HUMAN SUBJECTS**

Pepperdine University’s Institutional Review Board (IRB) is required to review and approval all research that meets the definition of human subjects research. The code of federal regulations provides the following definitions:

- **For the purposes of the IRB, research is defined as a systematic investigation designed to develop or contribute to generalizable knowledge.**
- **Human subject means a living individual about whom an investigator (whether professional or graduate student) conducting research obtains**
  - (1) Data through intervention or interaction with the individual, or**
  - (2) Identifiable private information.**

**IMPORTANT INSTRUCTIONS:** If your research does **not** involve the participation of human subjects **and** you are **not** using/collecting any data that has been obtained from individual participants, then your research is **not** subject to IRB review and approval.

**EXCEPTION:** If you are not certain whether your proposed activity meets the definition of non-human subjects research, or if your study requires a formal written determination (e.g., as requested by sponsors, funding agencies, and/or journals), please complete this form and submit it along with either **1)** a one page abstract (outlining the study’s research design and methodology), or **2)** a draft of your research project (does not need to be finalized) by email to [andrea.quintero@pepperdine.edu](mailto:andrea.quintero@pepperdine.edu) and copy [gpsirb@pepperdine.edu](mailto:gpsirb@pepperdine.edu).

We may reach out with clarification questions as needed; otherwise, if your research’s non-human subjects status is confirmed, the Pepperdine IRB office will issue a confirmation of non-human subjects verification.

Investigator Name: \_\_\_\_\_  
Status (Check One):  Faculty  Graduate Student  Undergraduate Student  
Faculty Chair (if applicable): \_\_\_\_\_  
Proposal Research Title: \_\_\_\_\_

I verify that this proposed research does not involve the use of human subjects, either directly or indirectly.	
_____	_____
Principal Investigator(s)/Student Signature	Date
_____	_____
Faculty Chairperson Signature	Date