

# JD NOTICES

2021 -2022

## **CHECKING YOUR DAR – DEGREE AUDIT REPORT**

Please make sure to review your Degree Audit Report (DAR) available on WaveNet to confirm it is accurate and that you are on target for fulfilling all graduation requirements. Your DAR is your ticket to graduation and it is solely your responsibility to make sure it is accurate and that you have timely met all graduation requirements. The [graduation self-check](#) may be a helpful resource.

## **RELEASE OF GRADES**

Section 6.40 of the Academic Policy - "Release and Review of Examination Grades: Inasmuch as grades are considered to be tentative until approved by the Academic Standards Committee and by the Dean, final examination and course grades will not be released by the professor but will be made available at an appropriate time by the Records Office. Course grades for graduating third year students will be submitted at the time requested by the Dean. All other final examination and course grades will be submitted as soon as reasonably possible, but in no event later than four (4) weeks from the date the final examination was given to the class..."

## **INTENSIVE COURSES AND OBSERVANCE OF RELIGIOUS HOLIDAYS**

If a student intends to miss one or more classes for religious observance in an intensive course (i.e., one that runs for a shorter period than a regular semester term), he or she must notify the Academic Dean prior to registering for that intensive course to determine whether such absences would fundamentally alter the nature of the intensive course.

## **RESCHEDULING FINAL EXAMS**

Students may petition to reschedule a final exam if two final exams are scheduled for the same day. Therefore, it is important for you to pay attention to the final exam schedule when you are selecting your courses. Petitions to change exams scheduled for the same day must be filed by the seventh week of classes. The link is here

<https://docs.google.com/forms/d/1NpmzFzKxNJxeBKkAFRi5m8Ma2CsykIQ3F5sSVTbTk/edit>

### **UPPER DIVISION ELECTIVE COURSES**

Courses offered may be subject to cancellation if there are fewer than 10 students enrolled for the course two weeks prior to the first day of class.

### **UPPER DIVISION EXPERIENTIAL COURSE WORK**

All students beginning the first year of their JD program after May 1, 2014, are required to have completed at least 15 units of practice-based, experiential course work or their equivalent. Courses approved by the Academic Dean as counting towards the upper division experiential course work requirement will be identified in the course schedule for each semester. For more information about these requirements, please see section 14.13 of the Academic Policy Statement: <https://community.pepperdine.edu/law/academics/academic-policies.htm>

### **UPPER DIVISION WRITING REQUIREMENT**

The faculty has enacted an upper division writing requirement as mandated for all law schools by the ABA. Courses that provide an opportunity to fulfill the writing requirement for students are identified in the schedule. For more information about these requirements, please see section 14.12 of the Academic Policy Statement: <https://community.pepperdine.edu/law/academics/academic-policies.htm>

### **WASHINGTON, D.C., EXTERNSHIP SEMESTER**

Students completing an externship as part of the Washington, D.C., Externship Semester must have a GPA of 2.5 or higher and must enroll (subject to limited exceptions) in 9 or 10 units of externship. Professor Nancy Hunt ([nancy.w.hunt@pepperdine.edu](mailto:nancy.w.hunt@pepperdine.edu)) must approve all externship placements. The general requirements for externships, including that students must be doing legal work and must be supervised by an attorney, apply to the Washington Semester. All Washington Semester students must attend the bi-weekly Washington Externship Workshop and enroll in Lawyering in the Nation's Capital (2 units). Enrollment in Advanced Legal Writing (2 units) is highly recommended.