

### High Pass/Pass/Credit/Fail Election

LL.M., M.D.R., and C.D.R. students who are not earning a J.D. may enroll in substantive courses at the School of Law and other graduate schools at Pepperdine University and count those units towards the elective requirements for their program only with the advanced permission of the Director and of the professor teaching the substantive course. Courses taken at another Pepperdine school will be graded based on that school's grading policies, but these grades will not be counted when computing a student's minimum grade point average to complete a Straus program.

LL.M., M.D.R., and C.D.R. students may elect to enroll in substantive law courses on a high pass/pass/credit/fail basis and must designate a letter grade at or above which they elect to receive a letter grade instead of a high pass, pass, or credit. In the case of semester-long classes, a student may so elect, or revoke the election, at any time up to and including the last day for regularly scheduled classes in the semester for which the election will be effective. In the case of courses offered on an intensive, shorter duration schedule, a student may so elect, or revoke the election, at any time up to and including the last business day on which the course is scheduled to meet.

**\*\*Students who are planning to sit for the California Bar Exam must receive a letter grade in substantive law courses in order to be eligible. By electing to take a course on a high pass/pass/credit/fail basis the course will be ineligible to qualify for the California Bar Exam.**

When a student has elected to take the course on a high pass/pass/credit/fail basis, the Office of Student Information and Services will enter the actual grade if it meets or exceeds the "designated letter grade". Otherwise, grades will be reported as follows:

- "High Pass" for a grade of at least A - but below the "designated letter grade"
- "Pass" for a grade of less than A - and at least C but below the "designated letter grade"
- "Credit" for a grade below C but above F
- "Fail" for a grade of F

High Pass/Pass/Credit/Fail grades will appear on the transcript but will not be computed in the grade point average.

Print Name	Signature
CWID Number	Semester
Course	Professor
Designated Letter Grade	Exam Number

\_\_\_\_\_  
Date

- I am electing to enroll in this course on a high pass/pass/credit/fail basis
- I have previously elected to enroll in this course on a high pass/pass/credit/fail basis but am now revoking that election

Received by	Date
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