

JOE J. JOHNS

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EFFECTIVE COMMUNICATOR • SOLUTIONS ORIENTED • COLLABORATOR • INSIGHTFUL STRATEGIST

OBJECTIVE

Seek the position of *Government Affairs Consultant*

PROFILE

- Public policy professional proficient in legislative and regulatory affairs research and advocacy at the state and federal level
 - Experienced in executing an advisory/consultant role, organizational management, public affairs, and government affairs
 - Skilled in strategy development and implementation, team leading, establishing and motivating organizational objectives, report drafting, and quantitative analysis
 - Acknowledged for professional work ethic, steadfastness and a keen eye for solution oriented approach; recognized as a positive, thoughtful, and affirming leader
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PROFESSIONAL EXPERIENCE

ACADEMIC ADVISOR

JULY 2011 – PRESENT

PEPPERDINE UNIVERSITY, SCHOOL OF PUBLIC POLICY – Malibu, CA

- Consult approximately 60 first year graduate students on selecting their academic specializations, classes, and appropriate internships in preparation for their career
- Responsible for aiding graduate students placed on academic probation with strategy formulation on developing useful study habits while providing moral support to ensure satisfactory academic standing; comfortable in handling sensitive matters
- Initiate strategic employer relations by hosting various career development workshops, reaching out to highly sought after employers according to cohort's interests, and active networking at various external events

SR. COMPLIANCE OFFICER APRIL 2009 – JULY 2011

ERN ENTERPRISES – Cypress, CA

A for profit California corporation and healthcare provider membership organization with a mission to provide regulatory claims representation, training and patient advocacy that fights improper denials and medically inappropriate decisions.

- On 11/2010, Assumed Acting Director responsibilities for Regulatory Affairs and successfully led a campaign against the CA Department of Managed Health Care that led to the repeal of the Provider Complaint Unit reform policy
- Recovered over \$2 million for CA patients and providers by conducting compliance audits and enforcement campaigns on health care insurers
- Managed a staff of 9 while leading and mentoring a Compliance Audit team of 6 in handling regulatory and legislative affairs primarily within California, but also seventeen other states concerning health and safety, insurance, and labor codes
- Responsible for directing legal research, policy and statistical analysis as well as ensuring office objectives and financial goals were met

COMPLIANCE AUDITOR

January 2008 – April 2009

ERN ENTERPRISES – Cypress, CA

- Responsible for a caseload of approximately 1,000 valued at about \$600,000 in egregious labor code and health and safety code violations; acknowledged as most efficient auditor and communicator
- Conducted legal research while meticulously reviewing compliance audits and enforcement campaigns of health care insurers resulting in addressing egregious violations with health care executive management teams on a weekly basis
- Regularly communicated with both local and state government agencies in filing regulatory complaints against insurers where noncompliance was recorded

- Assisted in seminar presentations to hospital executives of up to 100 participants; led break out sessions on regulatory training

PURCHASING AGENT

SEPTEMBER 2006 – APRIL 2007

THE R.C. HOBBS COMPANY – Orange, CA

A full service real estate development and consulting firm specializing in all aspects of residential and commercial real estate development, including the highly specialized field of large-scale master planned community development.

- Primarily responsible to oversee and manage the bidding process on various residential development projects; regularly met with subcontractors on securing a variety of products and services
- Compiled and updated various development project budgets as well as presented projected expenditures periodically at executive management meetings
- Tracked OSHA regulation updates and advised the Construction Manager accordingly; worked closely with county agencies regarding the fulfillment of projects' Conditions of Approval

GANG POLICY ANALYST (INTERN)

JANUARY 2006 – APRIL 2006

U.S. DEPARTMENT OF JUSTICE (C.O.P.S.) – Washington, DC

Community Oriented Policing Services (C.O.P.S.) is the office of the U.S. Department of Justice that advances the practice of community policing in America's state, local and tribal law enforcement agencies.

- Worked in the gang prevention unit as a Gang Policy Analyst researching current gang policies and gang activities predominantly in southern California culminating in a comprehensive report presented to departmental executives
- Represented the Director of Gang Initiatives and Policing at extra-departmental meetings and congressional briefings; assisted in the handling of grant files/applications for local law enforcement training on more effective community policing

LEGAL ASSISTANT

SEPTEMBER 2004 – JANUARY 2006

LAW OFFICES OF WINTERS AND BANKS – Orange, CA

- Charged with overseeing file management and case preparation consisting of subpoenaing medical records from defendants, filing liens, calculating plaintiffs wages, conducting deposition and medical report inventory
- Regularly provided administrative support to the attorneys and paralegals; communicated on behalf of the attorneys with defendants, physicians, and clients

EDUCATION

MASTER OF PUBLIC POLICY CANDIDATE

APRIL 2010

PEPPERDINE UNIVERSITY, SCHOOL OF PUBLIC POLICY – Malibu, CA

Specialized in American Politics and Economics

Relevant Coursework: Microeconomics, Macroeconomics, Statistics, Public Finance and Public Choice, Political Economy, Market and Government Failure, Ethics, Political Strategy, Legal Framework

BACHELOR OF ARTS IN LEGAL STUDIES

JULY 2006

Emphasis in Political Science

CHAPMAN UNIVERSITY – Orange, CA

- Mediation Training Certificate (December, 2005)
- Phi Alpha Delta (Pre-law Fraternity) Social Chairman (2005-2006)

SKILLS

- Bilingual in English and Spanish
- Confident public speaker experienced in presenting to audiences up to 5,000
- Computer Softwares: Microsoft Office Suite (Word, Excel, Access, PowerPoint, Outlook), Mac OS X, iWork (Keynote, Numbers, Pages), and iMovie
- Databases: Raisers Edge, PeopleSoft, Citrix Online, Lexis-Nexis