
Attendance: Amanda Rizkallah, Anna Speth, Bradley Griffin, Cathay Thomas-Grant, Chris Doran, Dana Dudley, David Lemley, Dean Baim, George Carlsen, Jay Brewster, Lauren Amaro, Lexi Palma, Robert Williams, Sara Stone Watt, Stella Erbes, Daniel Rodriguez, Andrea Harris, Tammy Ditmore, Paul Begin.

- I. Devotional – Associate Dean Paul Begin

- II. New Business – All Seaver
 - A. Consent Item
 - 1. Convocation unit policy for COVID-19
 - a. What about next Spring?
 - i. We will vote on an extension in February.
 - ii. Unanimously approved.

 - B. Discussion Items
 - 1. Review of credit/no credit policy
 - a. We are not extending the credit/no credit policy.
 - b. Students have been taking online classes since the spring, and through summer.
 - c. K-12 schools are requiring grades, instructional hours, etc.
 - d. No vote necessary.

 - 2. Accepting additional transfer units
 - a. Students are able to transfer 12 units, and can petition to transfer for more 4 units.
 - b. The Credits Committee has been discussing changing the current policy formally through SAC. But right now, all petitions are granted.
 - c. Would this open the door for students to petition for 20?
 - d. 12 units is in the catalog and 16 units are available for the petition.
 - e. A formal change may affect athlete, transfer students.
 - f. HUM and REL must be taken in-house once students have started attending Seaver.
 - g. No formal changes will be made now. No vote is necessary.

3. Online test proctoring software

- a. We will be using ProctorTrack. It locks down student browsers, and reviews their ID cards.
- b. Paul will be providing language which professor's can use in their syllabus, if they plan on using Proctortrack.

It would be good to be able to let students know what technology they need (camera, certain browser, etc.).

- c. No vote necessary.

4. Process for course fees

- a. In the future, if we need to add a fee, we will need to pass it through SAC, then send it to Phil Philip's office (UMC), and then send it to UAC.
- b. We will add this information to the Courses > SAC site with UMC contact information.
- c. More on reduced course fees will be forthcoming.

4. The August 17th meeting is cancelled.

Next SAC meeting: October 12, 2020 2 PM - 4 PM via Zoom

Devotional: Religion and Philosophy

UAC meeting: October 23, 2020

**Pepperdine University
Seaver Academic Council**

Date of SAC Committee Meeting: July 27, 2020

This signature page certifies the approval status of agenda items and supporting documents brought to the Seaver Academic Council on the date noted. By signing this document, the signatory affirms that the content brought from their respective school was reviewed and approved through appropriate processes at Seaver College, and was approved by the Dean.

Supported by the Associate Dean:

Yes No

Signature

Date

Supported by the Dean of Seaver College:

Yes No

Signature

Date