

PEPPERDINE

Seaver College Cabinet Meeting Minutes February 12, 2024 | TAC-100 | 3 – 4 PM

Devotional – Regan Schaffer

Good News - Cabinet members shared good news stories

Announcements

- Spring All Seaver Meeting - March 27 (8:00 light breakfast | 8:30 - 9:50 am meeting)
 - Lee Kats reminded cabinet that our Spring All Seaver meeting is March 27. He encouraged the cabinet members to suggest new ideas to enhance our community recognition for Seaver faculty and staff in future years.
- New Divisional Dean, Communication
 - Lee Kats announced that Lauren Amaro will be the Divisional Dean of Communication beginning August 2024.

Business of the College

- On Campus Internships – Dana Dudley
 - As a reminder, all campus internships should be paid and qualify as actual “internships” in keeping with wage & hour law.
 - Dana suggested that faculty utilize the Faculty mentor program. Although it does not earn the student academic credit, it advances student learning and serves as a paid internship.
 - Dana will be communicating with Office managers to request their assistance in making her aware of faculty requests for student employees that do not meet the criteria of an internship when issuing the paperwork so she may contact them and let the faculty member know what options are available.
 - Lee Kats requested cabinet’s help in collecting data on experiential learning, especially high-impact programs and activities that potential donors may be interested in contributing toward.
- Seaver AI Task Force – Kendra Killpatrick
 - Kendra mentioned that she is forming a committee to address how AI can best be utilized in all aspects of Seaver College. The idea is that Seaver needs to move away from focus of addressing AI as a cheating mechanism and for the college to get ahead of the curricular game and create a comprehensive approach to AI. Some topics to be considered are:
 - What do students need to learn about using AI to be prepared for jobs that expect them to use AI?
 - Are there programmatic curriculums we should consider?
 - How to use AI to create best practices and streamline workflow
 - What is appropriate / not appropriate as policy guidelines
- Faculty Hiring Updates – Divisional Deans

- Lee Kats thanked Joanne for managing the faculty hiring whirlwind. He asked that divisional deans give an update if they have hired new faculty or are interviewing at this time.
- Lee also expressed appreciation for the work of the divisional deans and search committees to identify and bring many talented people to campus. He has been very impressed and hearing positive feedback from Jay Brewster and Lila Carlsen. He also noted that he is open to brainstorming any thoughts on meeting the Church of Christ aspect of our mission.
- Chapel Program Update - Zac Luben
 - Zac Luben explained that the Chapel Program will have a catalog change → the program will remain the same, but the registration process will be improved (registration/ navigate/etc)
 - Next year, the calendar will be adjusted to do a 3 & 6
 - Mini connection chapel session w/ options for students to investigate or explore chapel opp's on campus
 - Remaining 6 will be the rise together chapel for the RISE curriculum.
 - Attendance at large scale events has always been an issue, moving to RF ID features of our Student ID cards to track attendance at Core Chapel and Large connection chapels.
 - Tomorrow, Jennifer Smith will be talking about Beauty at the Large Core Chapel.
 - Paul mentioned that Zac and his team are doing a great job!
- Updates - Lee Kats
 - Co-liaison as the Academic Affairs Committee on the Board
 - Congratulate Seaver when they go through a very thorough process
 - Academic Excellence
 - Our goal is to have an end product that says “Seaver College is serious about Academic Excellence, here are some of our pillars
 - Kendra mentioned that after the dinner with the students next week, she is considering having one more dinner with faculty to continue to refine a clear understanding of “what is academic excellence”.
 - Budget
 - Lee noted that Dean’s make a recommendation to the University planning committee, most money comes from a tuition increase.
 - The board is concerned in particular with the cost of tuition around Seaver College and very interested in us not increasing tuition very much. Much of the focus will be on Seaver tuition at the Board of Regents Retreat.
 - OKR’s Status - model the president wants us to continue to focus on
 - Melody is in charge of helping us to update
 - Seaver College - Application and FAFSA
 - Kristy Collins shared that we still do not have financial aid data from all those that have applied due to the FAFSA problems this year, and our awards are supposed to go out in April. May 1 is the decision deadline.
 - Application numbers are good; behind from last year but ahead of 2022. The

decrease is almost 100% from international students

Upcoming Events

- Feb. 13-14 Graduation Kick Off, Adamson Plaza & Bookstore, 10am-4pm
- Feb. 26 Spring Break (5 days)
- March 22 Seaver College Research and Scholarly Achievement Symposium
- March 27 Spring All Seaver Meeting & Community Recognition
- April 5 Malibu Reception (admitted student day)
- April 8 Seaver Cabinet Meeting
- April 22-25 Final Exams
- April 26 Gradfest, Mullin Town Square 10am-4pm
Loqui, Smothers Theater
Academic Receptions
Baccalaureate Worship and Prayer Service
- April 27 Class of 2024 Commencement Ceremony