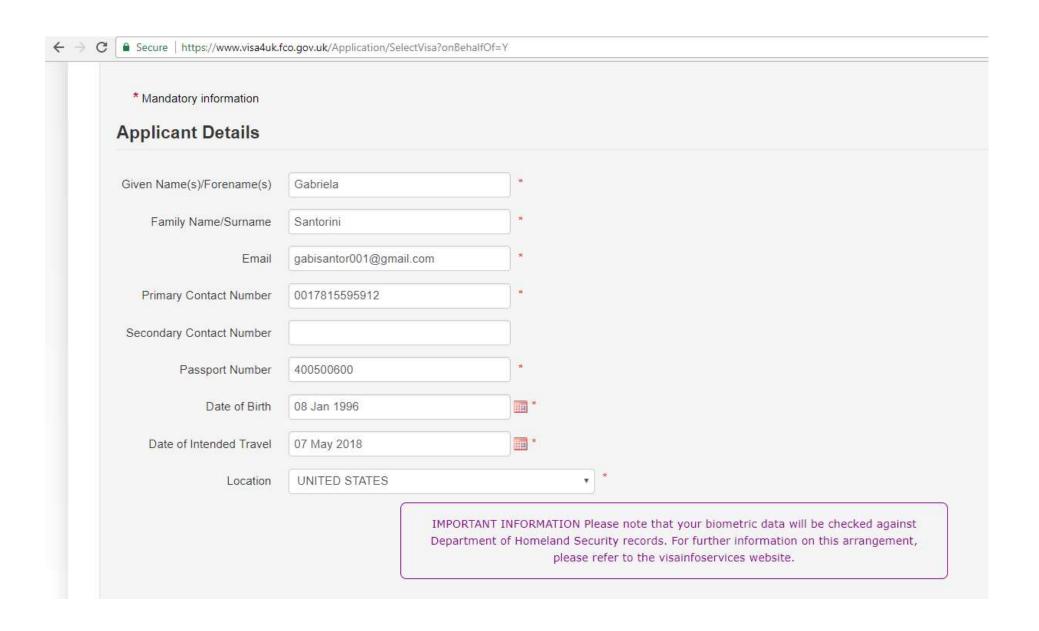
Your Online Application for your Tier 4 General Student Visa

Before you sit down to do the online application, you will need to have in front of you:

- Your passport
- Your personal CAS number (see email from Beverly Cawyer in the IP Office or Jenny Ryan in London)
- A credit card to pay for the visa (approx. \$479) and the Heath Surcharge year-long students only (approx. \$300)
- Your parents' full names, dates of birth and places of birth
- A list of any trips you have taken outside of your home country (with approximate dates)
- The London programme dates: dates will be distributed at the end of May when flights have been purchased
- Your date of intended travel dates will be distributed at the end of May when flights have been purchased. You cannot enter the UK prior to your visa start date. Your visa usually starts 7 days before the programme.
- The Pepperdine London address: 56 Prince's Gate, London.
- The Pepperdine London postcode: SW7 2PG
- The Pepperdine London telephone number 0207 581 1506
- The Pepperdine London sponsor license number: NHJKTUCB1

The following screenshots are from a mock visa application to guide you through the process. Personal information needs to be your own.

Go to www.visa4uk.fco.gov.uk and click on Register an Account. Follow the instructions to activate your account.





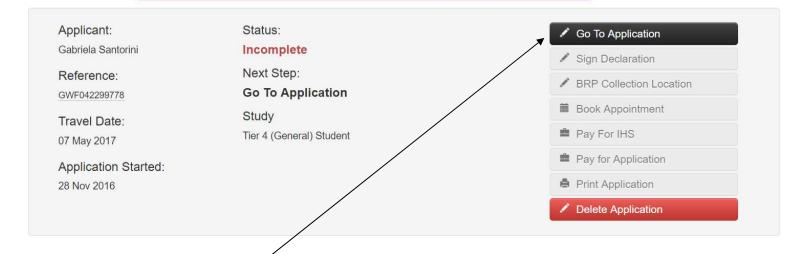


Welcome to the Visa4UK service, you can apply for a UK visa using this service if you're an applicant who is not currently in the UK.

Register for an account using the 'Register an Account' button below to begin your application.

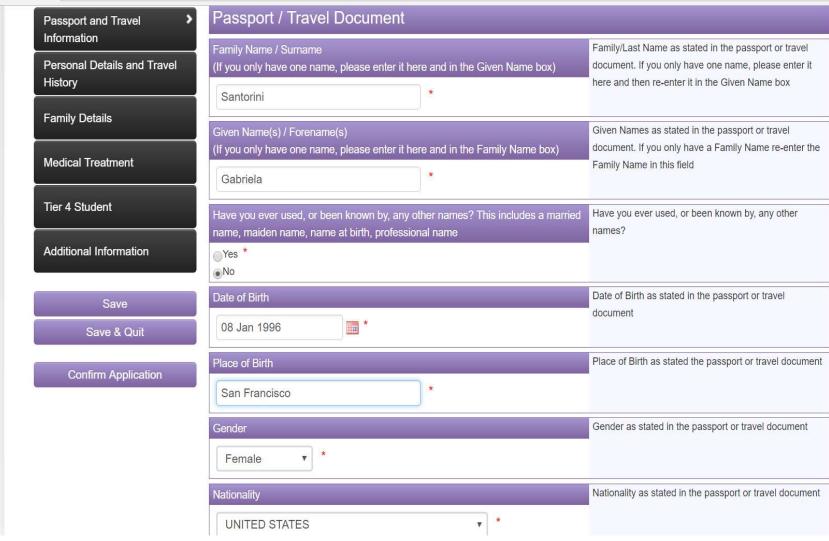
We are currently updating our online visa application service. You may be able to apply using our <u>new service</u> for visit visa applications if you are applying for a:

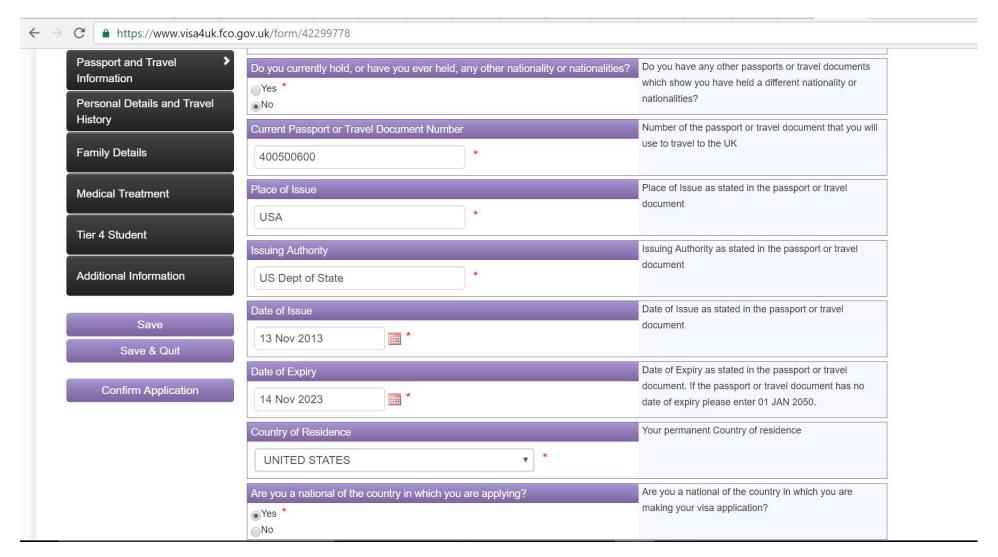
- - Standard Visitor Visa
- - Marriage Visitor Visa
- 1 month Permitted Paid Engagements visa



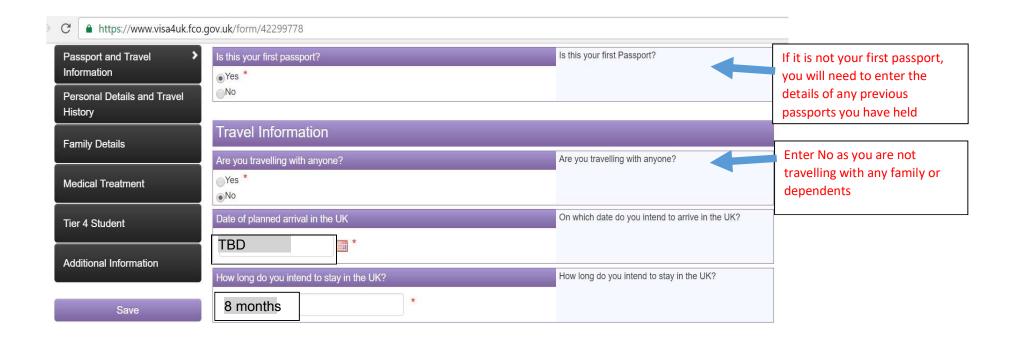
Click on "Go To Application"

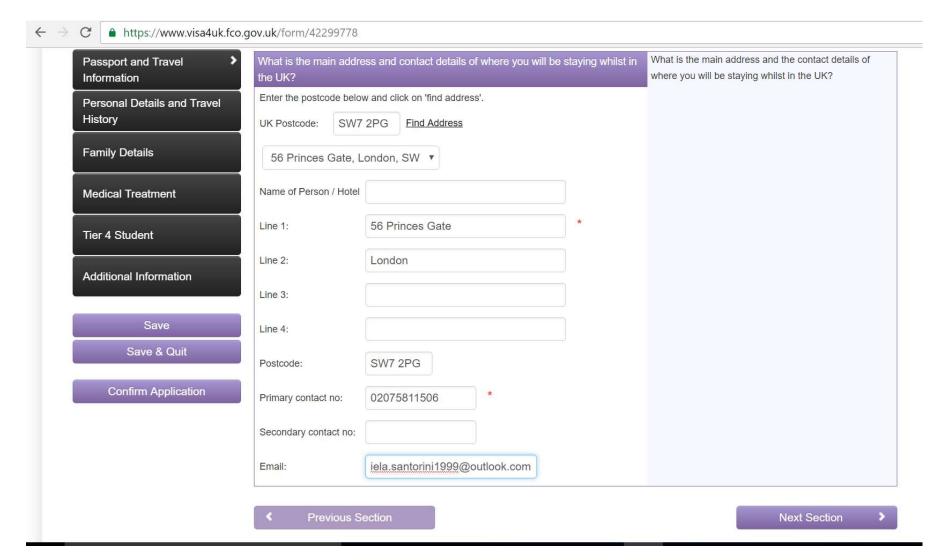




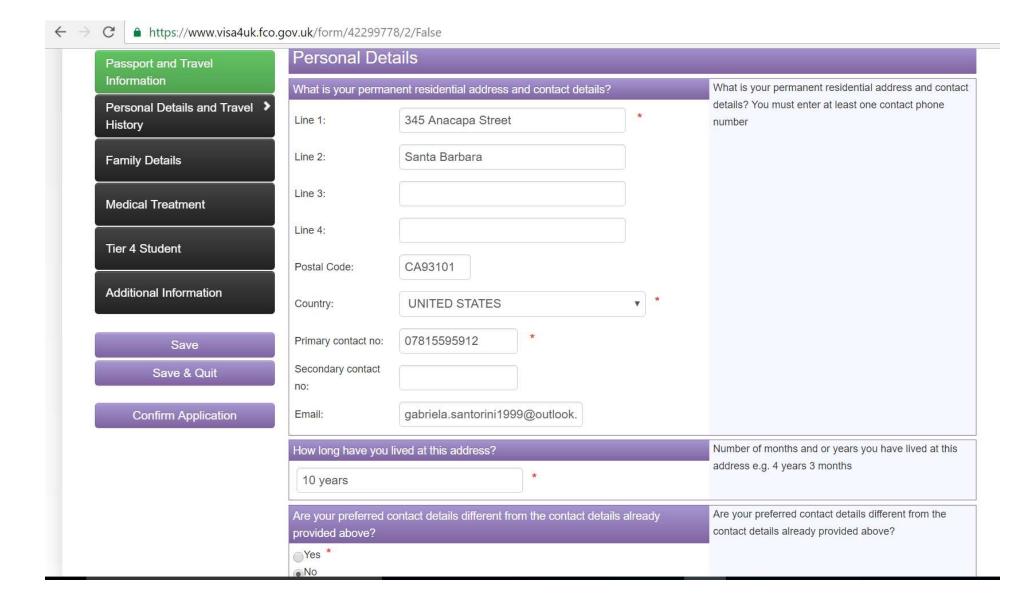


If you enter "no" for the last question, then you need to enter details of what permission you have to stay in that country.



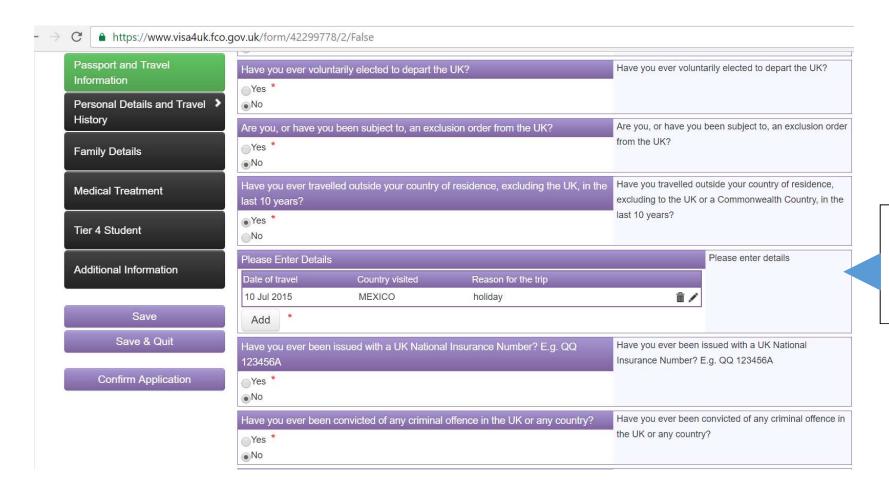


Use the Pepperdine address: (56 Prince's Gate, London, SW7 2PG) and telephone number (0207 581 1506)

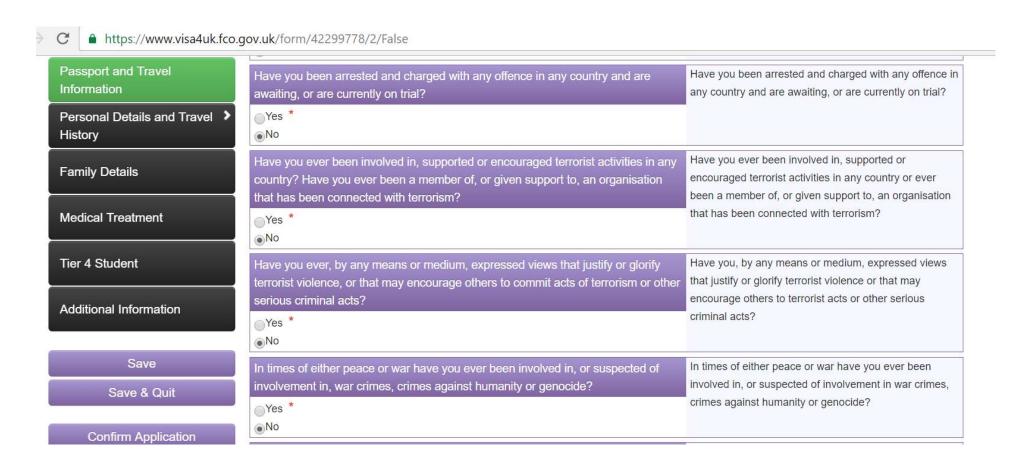


If you have taken any holidays to the UK before, you will need to enter the dates and the purpose of the trip

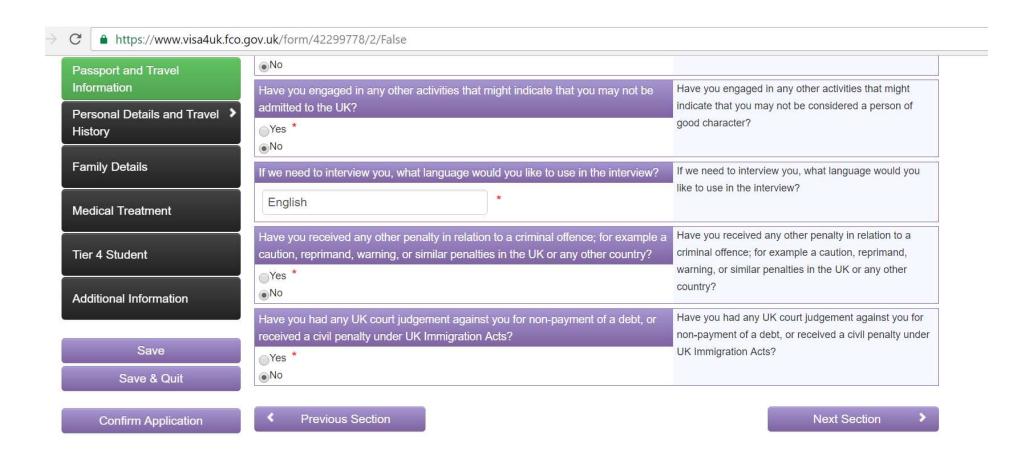
Presumably the answer to the last four questions is NO



If you have been abroad before you will need to enter the date, country and purpose of all your trips.



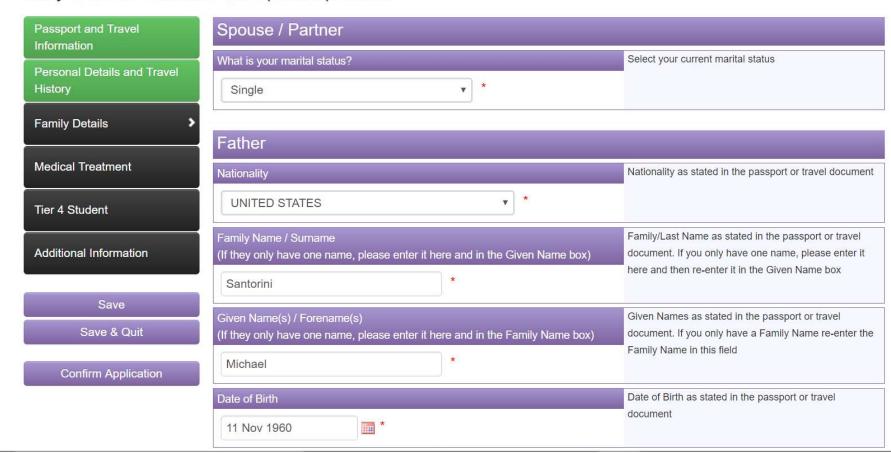
Presumably the answer to all these questions is NO

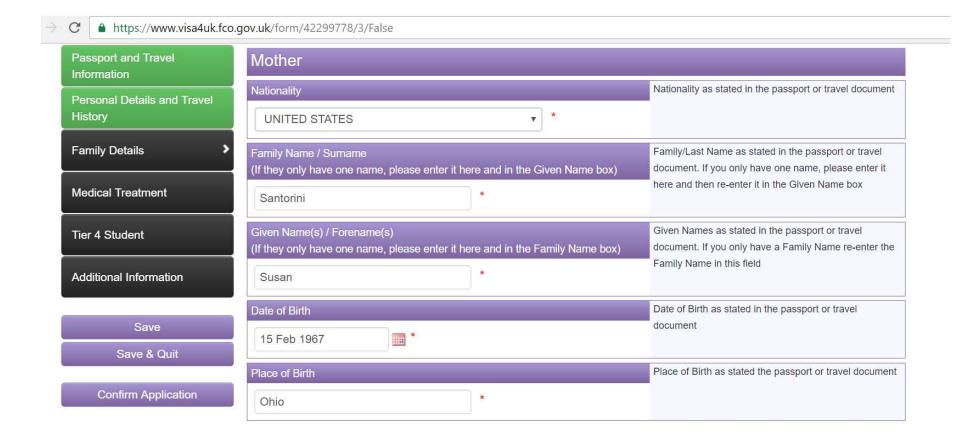


Presumably the answer to all these questions is NO

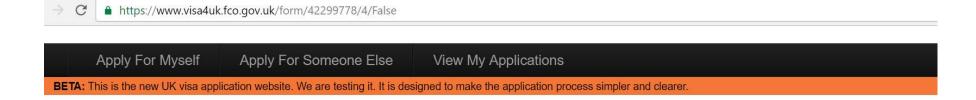
Your unique application reference number is: GWF042299778

Study - PBS Tier 4 Student - Tier 4 (General) Student





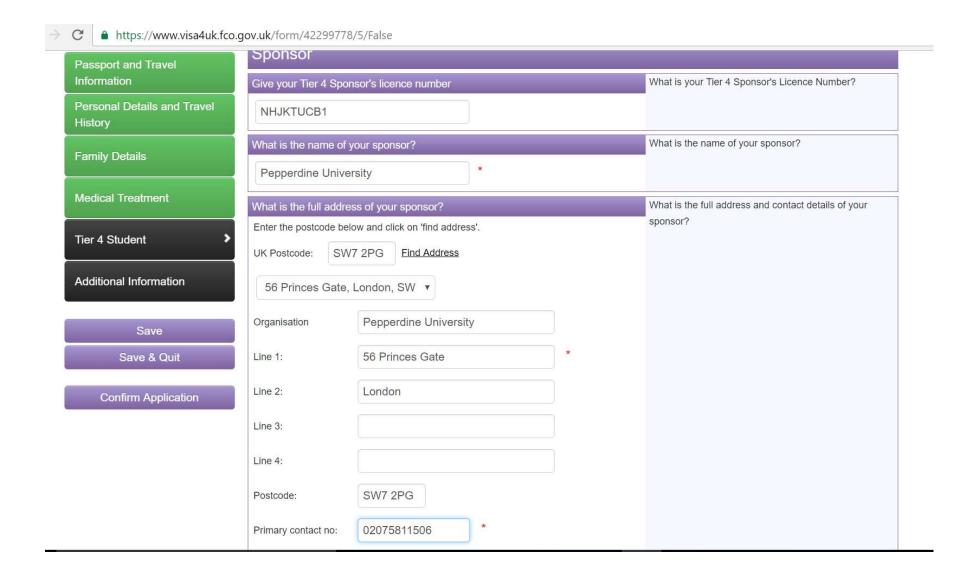


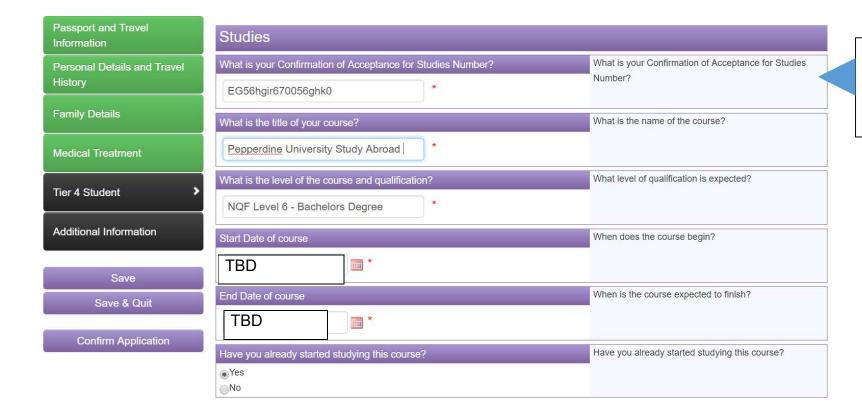


Your unique application reference number is: GWF042299778

Study - PBS Tier 4 Student - Tier 4 (General) Student



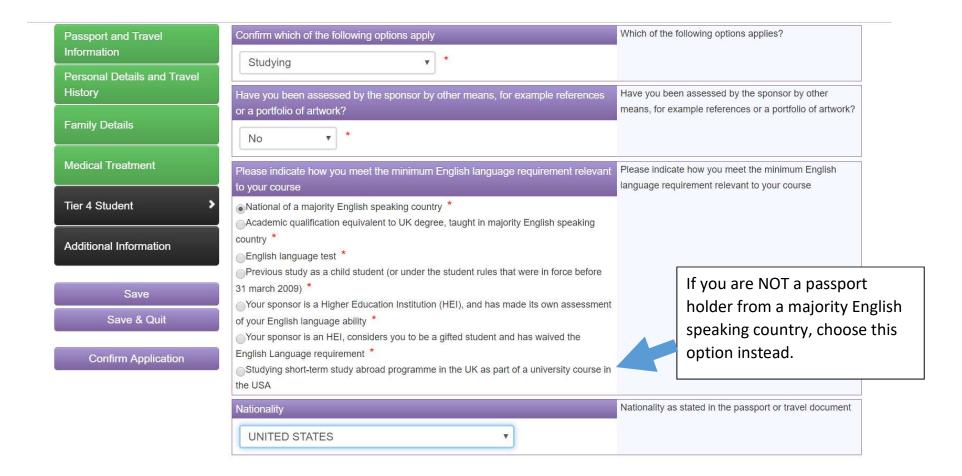


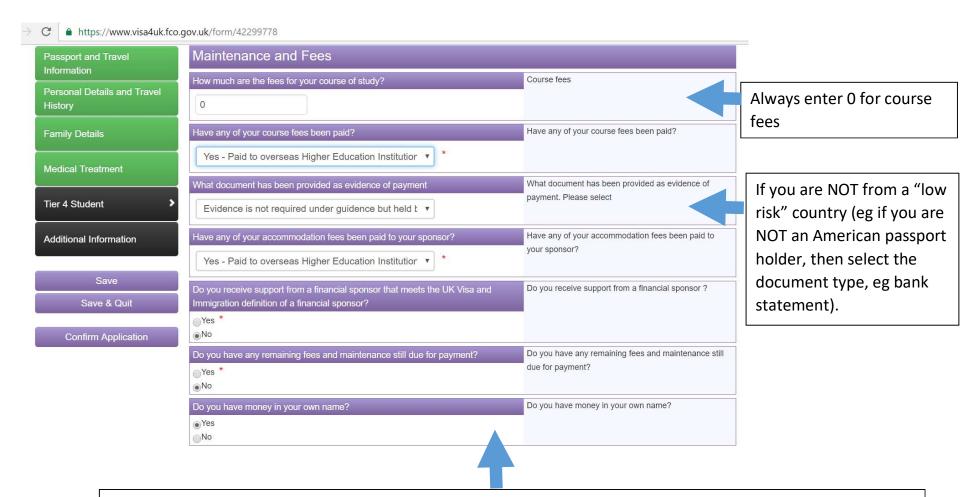


Make sure you insert YOUR personal CAS number here. This is an example only.

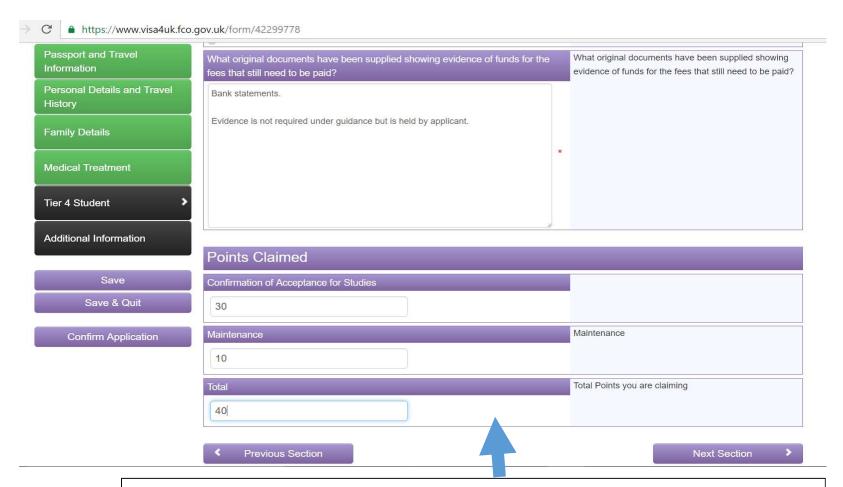
History	
Family Details	
Medical Treatment	
Tier 4 Student	>
Additional Information	
Save	
Save & Quit	
Confirm Application	

What is the addres	s of the main site of study?	Please enter details of the address and contact detail
JK Postcode: s	w7 2pg Find Address	of your place of study. You must enter at least one contact phone number
56 Princes Gat	e, London, SW 🔻	
Organisation	Pepperdine Unversity	
Line 1:	56 Princes Gate	
Line 2:	London	
Line 3:		
Line 4:		
Postcode:	SW7 2PG	
Primary contact no:	02075811506	
Secondary contact r	no:	
Email:		



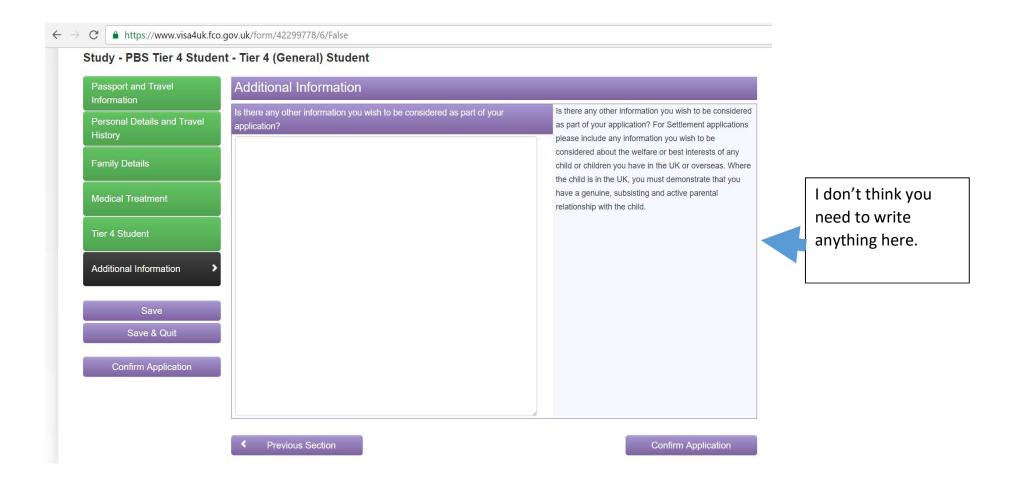


If the money is not in your own name, you need to select No. You will then be asked what evidence you have provided to show the funds available and your relationship to your parents. In this box you should write birth certificate and then bank statements. If you are an American passport holder you are NOT required to send off these documents with your application but you need them in your possession in case you're asked for them. Non-Americans need to check which supporting documents are required.



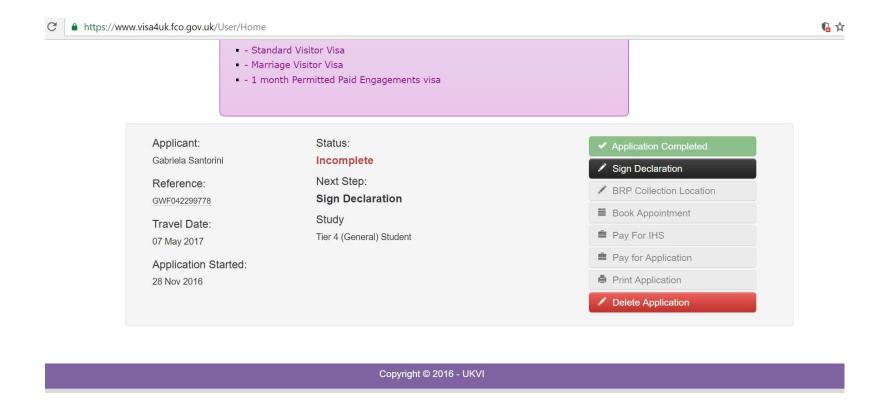
You are ALL applying under the points based system. You need 40 points to qualify.

The CAS is worth 30 and proving you have the required maintenance gains you 10 points.



Summary page – check all your information is correct then click on "Submit Application"

You will now be taken back to the Homepage. Click on "Sign Declaration"



Next, click on BRP Collection Location

Biometric Residence Permit (BRP) Collection

If you are granted leave to enter the UK for over six months, you will be given a BRP as proof of your leave and conditions of stay. You can read more about the BRP here https://www.gov.uk/biometric-residence-permits.

If you enter a UK postcode you will be assigned to a Post Office. If neither your Sponsor Address Postcode nor Residential Address Postcode gives you a suitable Post Office branch, you may enter another UK postcode in the "Alternative Location" field.

You can find details of the location and opening hours of any Post Office branch here: http://www.postoffice.co.uk.

If your sponsor offers collection from their own site, rather than the Post Office, they will have told you to use an ACL code. Please enter that code in the "Alternative Location" field. Your sponsor will tell you about the opening hours of their collection point.

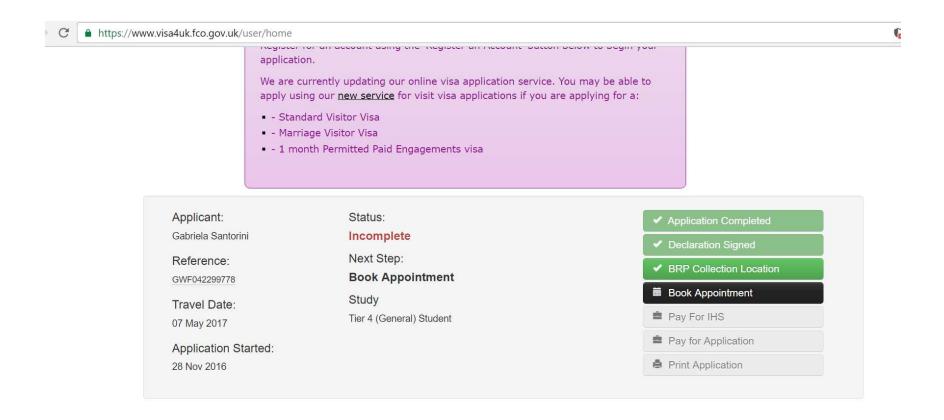
If you are applying to enter a Crown Dependency (Jersey, Guernsey or the Isle of Man) you will not be given a BRP and will not need to visit a Post Office branch. If this applies to you, please enter SW1H 0AX in the "Alternative Location" field.



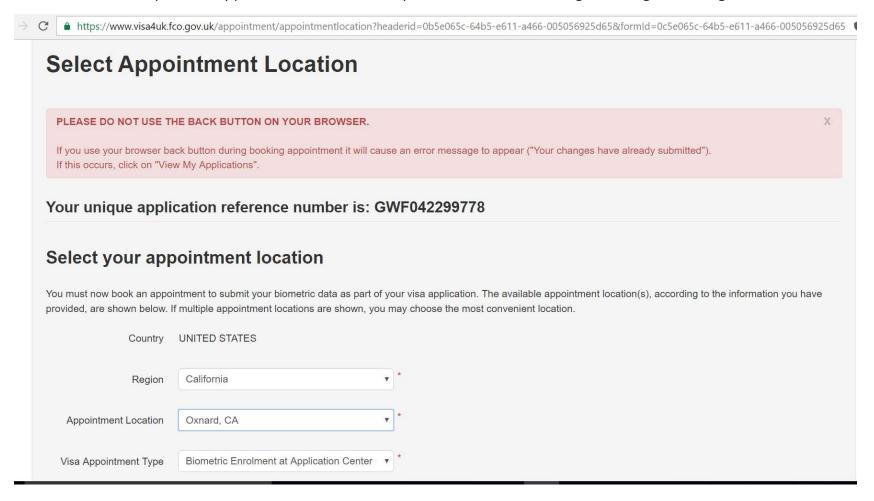
It will automatically default to the Kensington High Street branch based on the address information for Pepperdine that you have already entered. Click confirm.

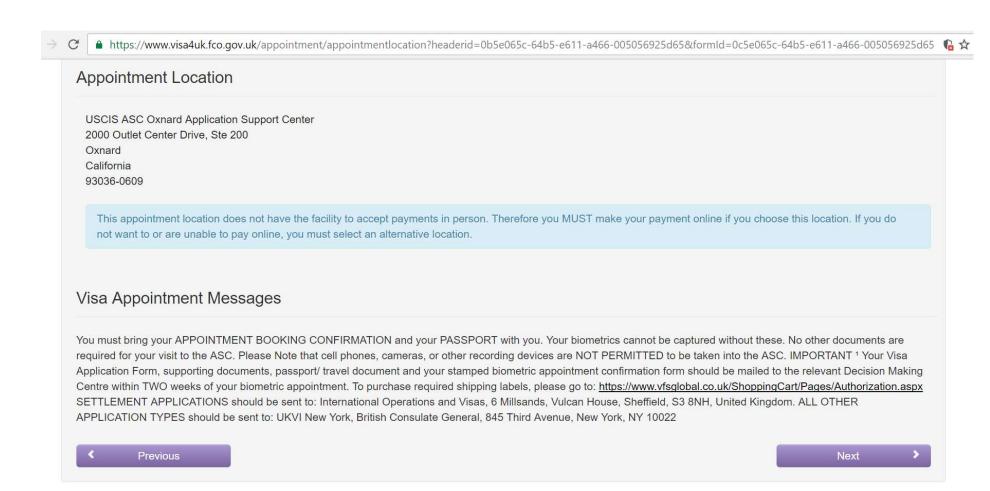
Summer students do not get a BRP but still need to click through this process on the application form

Next you will be asked to book your appointment. This is an appointment to get your biometrics done (have your fingerprints taken).



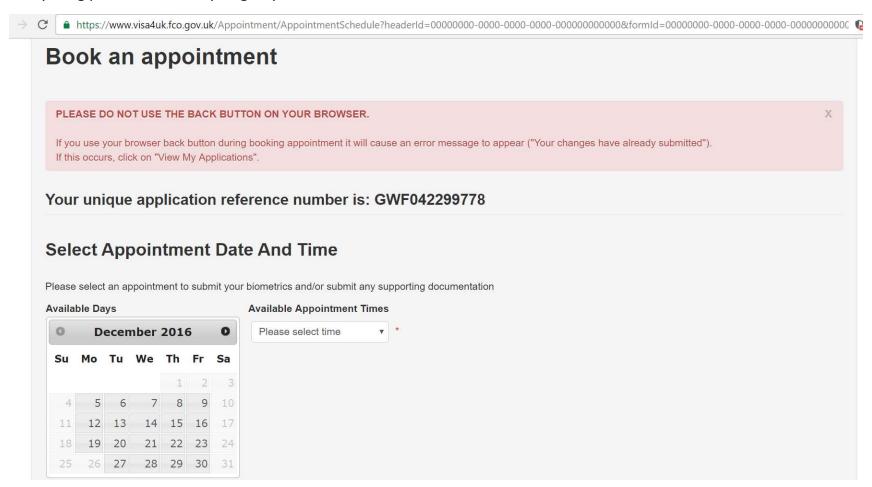
You can choose any state and location for your appointment. If you are applying in a rush, then select one of the Premium Application Centres from the top of the Appointment Location drop down list. There is a higher charge for using the Premium Centres.



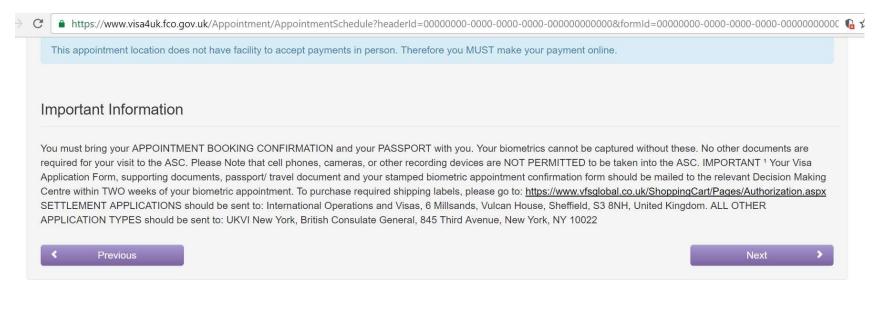


Click Next

You will then be shown a calendar and asked to book an appointment. YOU NEED TO SEND YOUR ENTIRE APPLICATION OFF TO THE CONSULATE WITHIN TWO WEEKS OF GETTING YOUR BIOMETRICS DONE. So only book an imminent appointment if you will have everything printed and ready to go by then.



Read the small print at the bottom! If you are applying in the US, you are sending your application to New York.

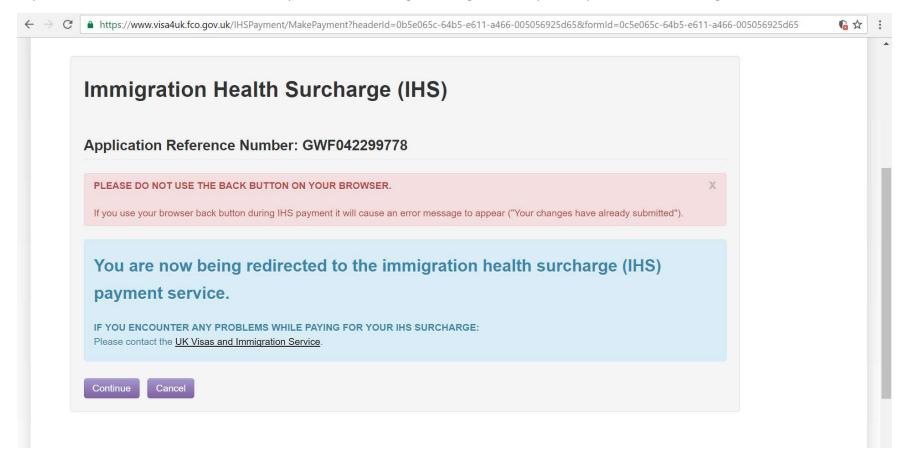


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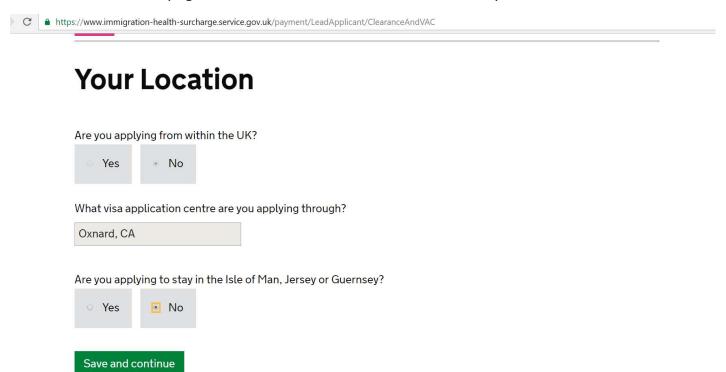
Click Next. You will need to pay for your whole visa application within three hours or your biometric appointment will be cancelled and you'll need to rebook.

You'll now be taken to the Immigration Heath Surcharge Page. This is a charge (£200) that you need to pay if your visa is for six months or longer.

If your visa is for less than six months you still need to go through the steps but you won't be charged.



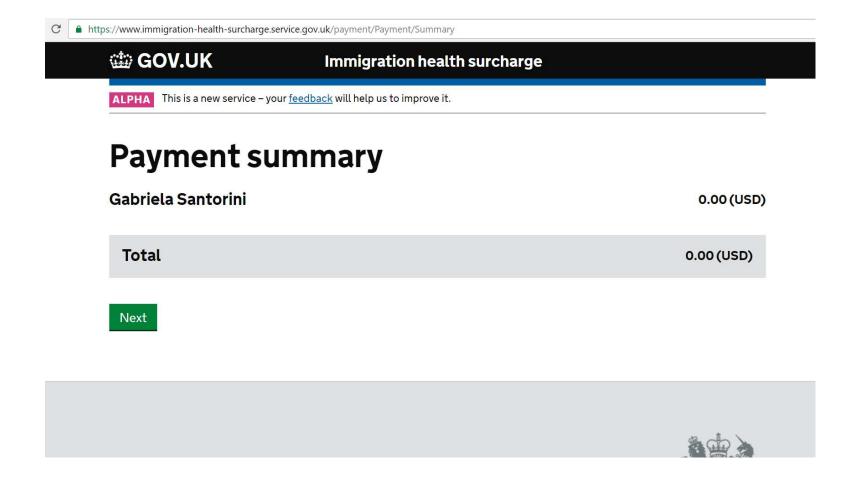
You will be taken to a page where some of the information is already filled in. You need to fill in the rest:



You'll then need to enter your title (Mr, Miss etc) and your course dates.

Also: Your course is NOT at NQF 7. It is NOT a masters degree. And for the purpose of this form it is LESS than 13 months. Click though the confirmation pages.

If you are coming for less than six months you will see this page:



If you are coming for more than six months you will be asked to pay £200

You will then see this page:

C https://www.immigration-health-surcharge.service.gov.uk/payment/IHSPortal/Departure

√ Complete

Your IHS reference number is IHS136502055

☑ We have sent you a confirmation email.

What you need to do next

Finish your visa application. We'll make sure your IHS reference number is included.

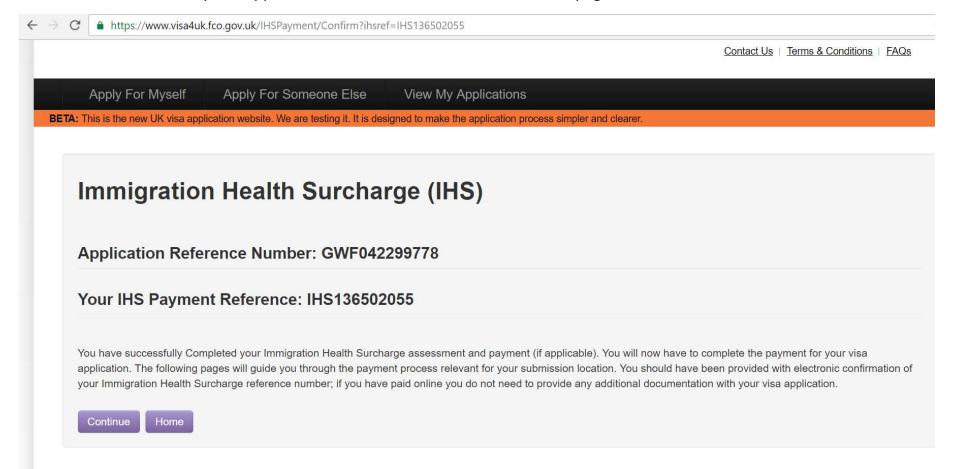
If you're applying in person at a premium service centre, you'll need your IHS reference number when you attend your appointment.

Find out more

Contact UKVI

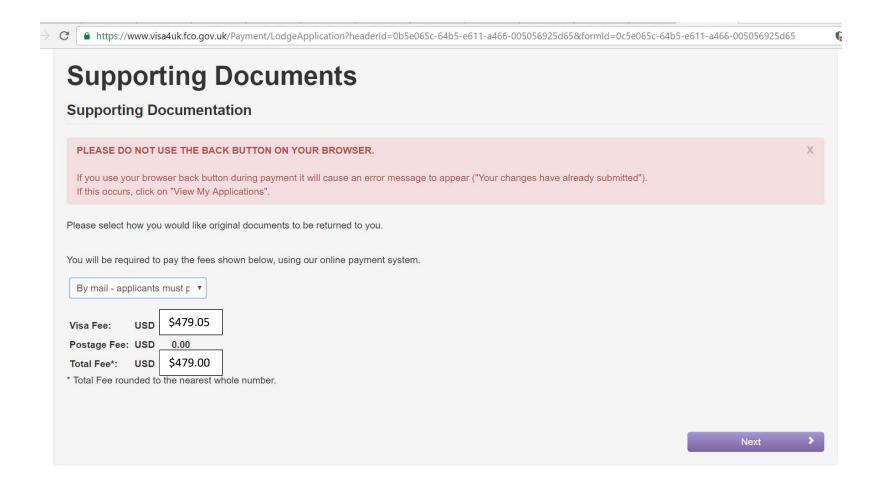
IMPORTANT: Please email Jenny in the Pepperdine London office your IHS reference number (jennifer.ryan@pepperdine.edu)

Then click on "Return to my visa application". You should be taken back to this page:



Click Continue

You will then be taken to this page and asked to pay for your visa:



Next, you will need to complete the payment stage and then you will be given the option to print your application. I would advise printing a couple of copies of it, as you will need to send one off and then it may be useful to keep one for yourself for your reference.