

STUDENT DEVELOPMENT INTERN

REPORTS TO:

Assistant Director of Recruitment & Student Development

DESCRIPTION:

Our IP Student Development Interns are essential in helping the student body prepare for and process their abroad experience. These interns will report directly to the Assistant Director of IP and work as a team to organize orientations, Convo events, and RA training and hiring.

DUTIES:

- You will head up two of the following six initiatives: RA Training, RA selection, Landed Club Convo program, Launch Convo series, Mentorship Program, IP Orientations and events.
- You will work as a team to support each other on all of the above programs.
- You will meet once a week with the student development team.
- You will attend IP all-office meetings once a month on Wednesdays.
- You will report to the Assistant Director of International Programs and often be assigned other duties and projects based on your strengths and the needs of the office.

QUALIFICATIONS:

- You must have participated in one of our IP programs during the academic year.
- Preference for students who have served in the RA or SLA capacity, either on-campus or abroad.
- You must be in good standing with your program and not be on disciplinary or academic probation.
- If you are heading up RA training, you must be able to arrive at campus by August 4th, 2020.
- Most of all, you must have a passion for student development and the importance of study abroad in the life of a college student.