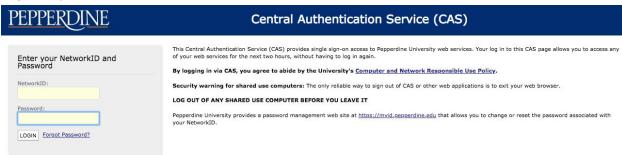
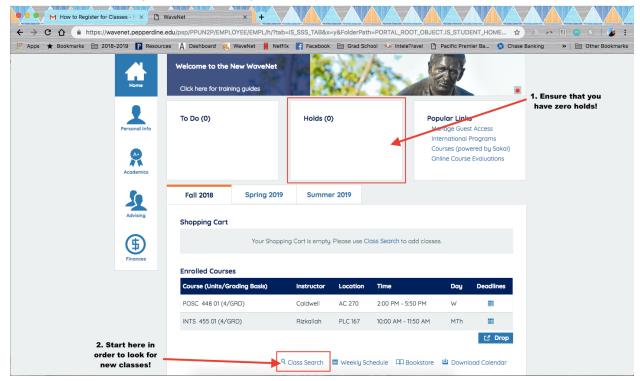
How to Register for IP Classes

Follow instructions below in order to find courses, add courses to your cart, and register for your classes.

1. Log in to your Wavenet Account

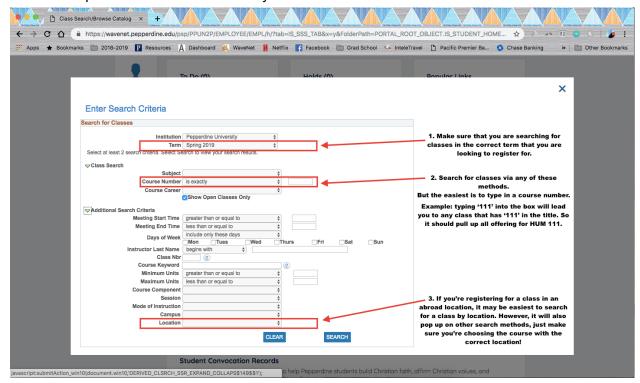


2. Ensure that you have no holds, which includes signing the financial responsibility form and meeting with your academic advisor to ensure that you are on track to graduate and that you're planning to sign-up for the prerequisites you need to study abroad!



3. The search window should pop up. Make sure that when you are searching for classes that you are selecting the correct term for the classes you are looking to register for. If it's Fall 2018, but you're registering for classes for the next semester, set your term to "Spring 2019" -- the January through April term.

4. Any of the following search methods will work, but it's often easiest to search by the course number. If you're registering for a class in an abroad location, it may be easiest to use the "Additional Search Criteria" drop down menu and search by "Location."



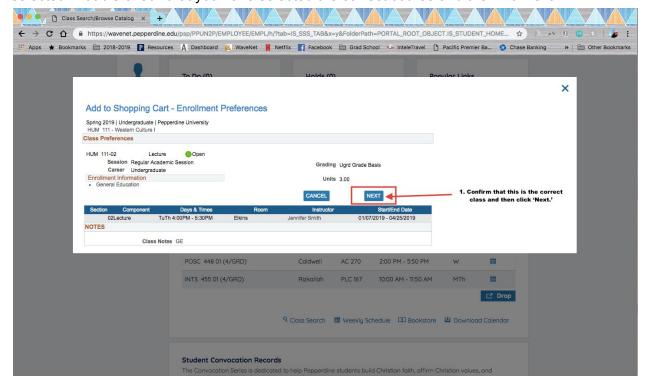
*Each International Program location has a different section number. Make sure that you are registering for the course in your program by making sure that the section number matches that of your program.

Buenos Aires: .83 (Example: COM 313.83)

Florence: .95Heidelberg: .91Lausanne: .93London: .92Shanghai: .96

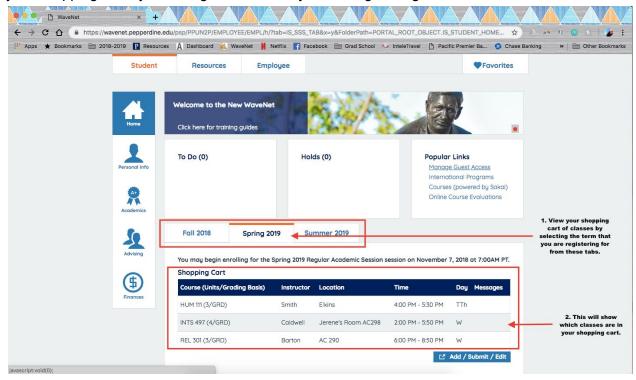
• Washington, D.C.: .72

5. Click 'Select' for the class that you want to be enrolled in. You are not committed to this class by clicking 'Select,' even after you register, you can go back and add and drop more classes provided that they aren't closed. You will then be taken to a page that show the information for the class you selected. Double check that you have selected the correct course and then hit 'Next.'

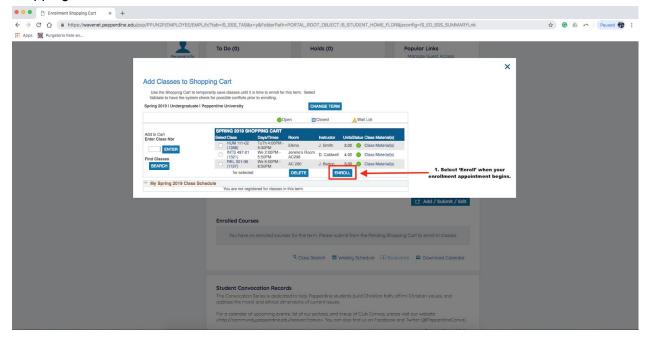


6. Now that class should be added to your 'Shopping Cart.' On the day of your registration deadline, it's important to have all of your classes ready to go at the time that your registration appointment starts -- classes can fill up quickly!

7. Now all of the classes you've added should appear in your shopping cart. You can view the classes in your shopping cart by selecting the term that you are registering for:



8. By clicking 'Add/Submit/Edit,' it will allow you to begin the enrollment process once your registration appointment starts. Then click 'Enroll' after confirming that you have all of the classes you need in your shopping cart.



9. Wavenet will ask you to confirm that you understand that you are registering for those classes and remind you that you are able to add and drop those classes until the end of the add/drop period, which typically falls at the end of the of the first week of the term. Accept that agreement and confirm your classes. Your classes will then show up in that term's class schedule.

NOTES:

If there is a class that you need to take that you weren't able to register for due to a prerequisite error or a cap error, please contact beverly.cawyer@pepperdine.edu

If you need to change the classes, you can add any open class or drop any class with no penalty until the end of the add/drop period at the end of the first week of the term that those classes are in. For example, if you have registered for Religion 102 and then you realize that you do not want to take this class, you can drop Religion 102 until the end of the first week that you are taking the class.