## **EMERGENCY QUICK REFERENCE**

## **OUR PHYSICAL ADDRESS:**

PEPPERDINE UNIVERSITY 2011 I ST NW (CROSS STREETS ARE 20<sup>TH</sup> AND I) WASHINGTON, DC 20006

## **IMPORTANT NUMBERS:**

Security Desk Phone Number: (202) 223-0707 Harper Matthews Cell: (714) 317-9438, Room 703

Brian's Cell: (202) 549-1153

In case of an emergency, dial 911 from your cell phone.

WHAT TO DO	
FIRE ALARM	<ul> <li>USE THE STAIRS</li> <li>EXIT THE BUILDING QUICKLY AND CALMLY</li> <li>MEET IN THE PARK ACROSS THE STREET</li> <li>DO NOT WAIT IN THE LOBBY!</li> </ul>
MEDICAL EMERGENCY	<ul><li>CALL 911</li><li>INFORM DC PROGRAM STAFF</li></ul>
CRIME	<ul> <li>IF ASSAILANT IS IN THE BUILDING, CLOSE YOUR DOOR AND STAY IN YOUR ROOM</li> <li>CALL 911</li> <li>NOTIFY SECURITY DESK (202) 223-0707</li> <li>INFORM DC PROGRAM STAFF</li> </ul>
PIPES FLOODING/LEAK	<ul> <li>NOTIFY SECURITY DESK (202) 223-0707</li> <li>INFORM DC PROGRAM STAFF</li> </ul>
SEVERE WEATHER	<ul> <li>STAY AWAY FROM WINDOWS</li> <li>INTERIOR HALLS AND BATHROOMS ARE THE BEST PLACE FOR SHELTER</li> <li>IF ANYTHING IS BROKEN, CALL SECURITY DESK (202) 223-0707</li> </ul>
FIRST AID	<ul> <li>FIRST AID KITS ARE LOCATED IN THE LOUNGES ON THE 7<sup>TH</sup> AND 8<sup>TH</sup> FLOORS.</li> <li>THE RAS ALSO HAVE ACCESS TO THE MEDICAL CABINET ON THE 4<sup>TH</sup> FLOOR.</li> </ul>
TERRORISM	IN CASE OF ANY TERRORIST THREATS IN THE DISTRICT, RETURN TO THE DC HOUSE AS SOON AS POSSIBLE.