

Meeting Minutes – Seaver Faculty Association

Meeting Information

Date:	04/12/2017	Location:	Fireside Room
Time:	8:30 AM	Meeting Type:	Regularly Scheduled
Called By:	Lincoln Hanks, President	Note Taker:	Louise Lofquist

Announcements

- We had a quorum.
- Devotional: Sara Barton on “Being Present”

Agenda Items

1. Title: **Approval of Minutes**
Presenter: Lincoln Hanks
Decision: Minutes Approved

2. Title: **Committee Reports/Faculty Development Committee**
Presenter: Ryan Board, Chairman
Summary: The Committee was unsure of its role vis-à-vis advocating on behalf of the Seaver faculty, especially with regard to sabbaticals. After consulting with Dean Kendra Killpatrick, the Committee realigned its rubric on this subject with the rubric from the Dean’s Office.
Discussion: The question was asked if this rubric would be publicly available. Lincoln Hanks said that it could be published on the SFA website.

3. Title: **Committee Reports/Professional Problems Committee**
Presenter: Kelle Marshall, Chair
Summary: Kelle Marshall had assumed leadership of this committee only recently, in Fall 2016, and most of the committee members were unsure how the committee was supposed to work. A detailed procedure regarding RTP issues existed, but for other issues, the Committee’s directive was very general. Andy Yuengert compiled a report which recommended that the Committee produce the following 3 documents:
 - Updated Committee Description
 - Flow-chart for determining under what circumstances the Committee would be convened

- Procedures Document in the event that the Committee was convened

Once the Committee produces and reviews these documents, it will forward them to Dean Feltner, Legal, and HR, then open them up to SFA in Fall 2017 for Review and Comment.

4. Title: **Committee Reports/Academic Integrity Committee**
 Presenter: Chris Heard, Chair
 Summary: The Academic Integrity Committee is composed of Ryan Board, Steven Parmelee, George Carlson, John Mann, Tomás Martinez, Jamie-Beth Colvin, Chris Heard, two undergrads, and one graduate student. Until 4/12/17, six cases in the academic year 2016-2017 had required hearings. Two cases were Level 2 (less serious offenses to be handled by teacher and student). More serious offenses of Levels 3-4 go to Committee hearings. The lightest sanction meted out by the Committee was a 0 on an assignment; the most serious sanction was a semester's suspension.

5. Title: **Committee Reports/University Athletics Committee**
 Presenter: Chris Doran, Chair
 Summary: Chris introduced Athletics Director Steve Potts, who presented a report. Current stats from Athletics:
- 300 student athletes
 - 8 Regents Scholars
 - 14 different countries of origin
 - 3.156 GPA
 - 87% graduation rate
 - Class of 2020 had average 3.5 GPA and 1173 SAT

According to Potts, with 3 full time academic support staff, a supportive faculty, and a host of services to support our student athletes, Pepperdine has the best academic athlete support system in the U.S. Potts explained the NCAA standard of Academic Progress Rate (APR) and Graduation Success Rate (GSR).

- APR: Instituted by NCAA in 2002, tracks student athlete eligibility and retention.
- GSR: A measure of how many student athletes actually graduate.

Beginning in 2019, the NCAA will distribute monies to schools based upon APR and GSR. These monies start at \$50,000 in 2019 and may grow to as high as \$500,000 in 2035. To qualify, Pepperdine needs an APR of 985 or higher or a GSR of 90% or higher. Last year we had an 87% GSR.

Potts asked faculty to let him know what we need to help our student athletes academically and to help his office identify student athletes at risk.

Discussion: It was asked where Pepperdine athletes fall academically in comparison to other Division I schools. Potts said that they rank the top 5%. A question was also asked regarding the majors of at-risk student athletes. Potts responded that a student athlete survey is being developed by OIE to track whether there is pressure on athletes to pick specific majors.

6. Title: **Treasurer's Report**
Presenter: Kindy DeLong
Summary: SFA currently has a balance of \$4,560. SFA spent \$1328 on congratulations or sympathy gifts. Electronic dues-paying did not result in a higher amount of dues paid, but it did have the advantage of allowing people to pay throughout the year.
7. Title: **Nominations for SFA Officers**
Presenter: Lincoln Hanks
Summary: There were two candidates for President Elect, Maire Mullins and Chris Doran. There were no further nominations from the floor for this position. Lincoln sought 2 candidates for Secretary/Treasurer. Loretta Hunnicutt and Joi Carr were nominated. Paul Begin was also nominated, but refused the nomination. Lincoln said that electronic ballots would soon be sent out for voting on both positions.
8. Title: **Fixed-Term Faculty Handbook**
Presenter: Lincoln Hanks
Summary: Legal has reviewed the Handbook and made a few small changes. The Handbook will be ready in summer to send out for faculty review.
9. Title: **Resolution to Provide Bridge Program for International Students**

Summary: Put forward by the Academic Affairs Committee, this Resolution would charge SFA to convene an Ad Hoc Committee to explore reviving a Bridge Program for international students during the summer before they came to Pepperdine. SFA would then review and comment on the Resolution.

Discussion: Suggestion was made that a member of Academic Integrity Committee sit on this Ad Hoc Committee. It was also suggested that when the Resolution was sent out, the SFA President would define specifically what constitutes a Bridge Program.

Decision: Lincoln Hanks will take the resolution to SFA Executive Committee.

10. Title: **Resolution re SFA Representation on Seaver College and University Committees**

Summary: This Resolution would require that faculty members of these committees be approved by SFA. The Dean would contact the SFA President immediately asking SFA to (a) appoint a faculty member to the relevant committee or (b) approve his or the University's appointee.

Discussion: Concerns were raised that the Administration might not ask for faculty representation on certain committees and that there might not be an adequate number of faculty participants/volunteers.

11. Title: **Honoring Retirees**

Summary: Michelle Langford (ISL, 40 years of service) and Keith Whitney (Business, 31 years) were honored. Shout-outs to outgoing SFA Secretary/Treasurer Kindy DeLong and President Lincoln Hanks.

The meeting was adjourned.